

## Advice of Position Vacancy

<b>Date:</b>	November 10, 2022
<b>Position Title:</b>	Knowledge Translation Lead (Knowledge Translation Team)
<b>Posting Number:</b>	2022-37
<b>Status:</b>	Temporary Full Time – 35 hours per week (1-year contract)
<b>Closing Date:</b>	November 22, 2022 at 4:00pm. Please reply to <a href="mailto:humanresources@drpeter.org">humanresources@drpeter.org</a>

The Dr. Peter Centre provides compassionate HIV care for people living with significant health issues including mental illness, trauma, substance use, unstable housing and poverty.

Through its day health, 24-hour care residence and enhanced supportive housing programs, the Dr. Peter Centre provides healthy meals, counselling, therapies, nursing, and a safe place for peer socialization and support. This integrated model of care successfully engages individuals in their health care, improving adherence to HIV treatment and overall health.

We are currently looking for a Knowledge Translation Lead to join our Knowledge Translation Team on a Temporary full-time basis (1-year contract).

### **What you bring:**

You are a mission-driven, highly motivated self-starter who is passionate and enthusiastic about social justice issues. You bring 5+ years coordinating projects in community-based settings and thrive in a fast-paced environment where every single day brings something different!

You are aligned with our organizational values of Integrity, Humanity, Authenticity, Self-Determination, Inclusivity, and Tenacity. As a member of our knowledge translation (KT) team, you will support capacity building and knowledge exchange initiatives with national and international partners and stakeholders related to harm reduction services, such as supervised consumption services and iOAT (injectable opiate agonist treatments), Indigenous harm reduction, and hepatitis C. This position reports to the Manager of Knowledge Translation and Evaluation.

## **Key Responsibilities:**

The Knowledge Translation Lead will lead the Dr. Peter Centre's federally funded Urgent Public Health Needs Site (UPHNS) HUB project. Responsibilities include the following:

- With support from the KT Project Manager, develop and maintain a project management system, coordinate project team members, and ensure project deliverables are met;
- Steward relationships with national partners and stakeholders, including front-line organizations participating in capacity-building trainings and a national UPHNS HUB community of practice;
- With support from the KT Clinical Counsellor and Living Experience Consultants, plan, organize and host national community of practice videocalls for front-line organizations;
- Providing direction and support to Project Consultants, including organizing individualized meetings, assigning tasks, and troubleshooting issues as they arise;
- Assist with the coordination of virtual and in-person incubator working groups on key policy and practice issues related to SCS/OPS/UPHNS with the KT Team and Project Consultants, including co-developing agendas, co-facilitating meetings, assigning tasks, and ensuring working group deliverables are met;
- With support from the KT Clinical Counsellor and KT Officer, host steering committee meetings with people who use drugs (PWUD) to design, develop and maintain the UPHNS HUB website and Drug Hub online magazine;
- Co-design and implement a mentorship training program to promote leadership and employment opportunities among PWUD;
- With support from the KT Clinical Counsellor and Project Consultants, develop and lead harm reduction trainings for front-line organizations to reduce stigma and improve trauma-informed response to the toxic drug supply crisis;
- With direction from the Executive Director and KT Director, refine and launch Corporate Canada and the Overdose Crisis Influencer strategy to engage the business community in solutioning for the overdose crisis;
- Consulting with the external evaluator to develop an evaluation plan and tools, and facilitate evaluation activities as required by the project;
- With support from the external evaluator and KT Project Manager, develop and maintain quarterly and annual counts of project-based deliverables;
- With support from the external evaluator and KT Officer, complete progress, mid-term and final evaluation reports to funder.

## **Education, Qualifications and Experience:**

- It is an asset to hold identities in common with the communities identified within the working groups (people living with, or affected by, HIV and/or hepatitis C and/or people who use drugs);
- Demonstrated experience applying an anti-oppressive lens within group contexts, virtual group facilitation, leading participatory decision-making and using the principles of trauma-informed practice;
- Minimum five years' experience coordinating projects in community-based settings, with a background in community organizing and working with people who use drugs.

### **Required Competencies:**

- Excellent reading comprehension, verbal communication and basic computer skills.
- Strong understanding of harm reduction and anti-oppression;
- Candidates must be self-motivated, detail-oriented, and highly organized;
- Demonstrated ability to work within a team;
- Ability to work independently;
- Ability to assess priorities;
- Proficiency with Microsoft Office software, Google Drive, and Zoom.

### **General Working Conditions:**

This position requires flexibility, the ability to prioritize workload, and the ability to work in a fast-paced environment where demands and deadlines may change with short notice. Multitasking is a must in order to meet deadlines, and to support many activities that may occur concurrently or without notice. Experience working remotely and/or in virtual work environment. Evening and weekend work may be required.

Enjoy a comprehensive benefits package, including RRSP matching plan, dental, vision care, extended health, life insurance, long term disability, 3 weeks annual vacation entitlement, generous sick & personal time accrual, and 13 annual statutory holidays.  
Salary range: \$63,700 to \$66,666 per year plus benefits.

If you have suitable qualifications and experience for this position, please send your resume to [humanresources@drpeter.org](mailto:humanresources@drpeter.org).

### **COVID-19 Restrictions:**

- The Dr. Peter AIDS Foundation is a long-term care facility that is subject to the Single Site Order (SSO) issued by the Provincial Health Officer in response to the COVID-19 pandemic;and
- Proof of full vaccination status against COVID-19 in British Columbia required.

**Note:** We thank all interested applicants. Regretfully, we are not able to respond to phone calls or emails, and we are able to respond only to those applicants who are being considered for an interview.